



Home Builders Association of Greater Little Rock



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APPLICATION IS FOR: REGISTERED BUILDER MEMBERSHIP (Check One)
REGISTERED REMODELER MEMBERSHIP
DEVELOPER MEMBERSHIP

Congratulations on your decision to apply for membership as a Registered Builder, Registered Remodeler, or Developer member of the Home Builders Association of Greater Little Rock. You are taking the first steps towards professionalism. The Registered Builder Program was created to identify the builder members of the Home Builders Association of Greater Little Rock as builders of quality homes who meet legal and ethical standards that are superior to nonmember builders. HBA-GLR's Registered Builder logo symbolizes excellence, instills confidence in the buying public and provides a unique sales tool. The Registered Builder Program will help you stay on the leading edge of the home building industry.

NOTE: The following will appear in the official HBA-GLR directory and all our records EXACTLY as given. Please TYPE or PRINT phone numbers, contact persons and addresses EXACTLY as you wish them to be published.

Firm Name _____

Principal's Name _____

Business Address _____

City _____ State _____ Zip + 4 _____

Business Phone _____ FAX _____ Home Phone _____

E-mail Address _____ Web site _____

Home Address _____ Spouse's Name _____

City _____ State _____ Zip + 4 _____

List all principals or corporate officials

Name/Position _____ Name/Position _____

Name/Position _____ Name/Position _____

Type of business organization:

_____ Corporation _____ Partnership _____ Sole Proprietorship _____ Other

Company name(s) under which you build: _____

THE FOLLOWING SECTION SHOULD BE COMPLETED BY ONLY THOSE APPLYING FOR REGISTERED BUILDER OR REGISTERED REMODELER MEMBERSHIP.

Applicants for the Registered Builder and Registered Remodeler memberships must meet the following requirements:

A. Have a valid state of Arkansas contractors license: Please submit a copy with your application

Arkansas Contractor's License # _____ Expiration Date _____

Name Under Which It Is Held _____

Date On Which Your Original License Was Issued _____

B. Have Worker's Compensation and General Liability Insurance Coverage (*Enclose Copy)

C. Have been in the construction business for a minimum of one (1) year

When Did You Pull Your First Permit? _____

D. Have controlled and supervised all phases of construction including the financial and "on-site" responsibilities, of residential dwelling units.

(Registered Builder applicants only)

List locations and purchasers of dwelling units you have completed and closed for reference (please include phone numbers):

1. _____ 2. _____

3. _____ 4. _____

5. _____

(Registered Remodeler applicants only)

List locations and owners of remodeling jobs of at least \$20,000 each for reference (please include phone numbers):

1. _____ 2. _____

3. _____ 4. _____

5. _____

E. Offer to your customers or owners (on new construction) a written one-year warranty with an agreed upon starting date, or a national warranty or a warranty recognized by the Registered Builder Committee, of not less than one year.

(CHECK ONE BELOW):

_____ National Warranty (Please Specify) _____

National Warranty Registration Number _____

_____ Proprietary Copy of Warranty (*Enclose Copy)

_____ I'll issue the Registered Builder New Home Limited One-Year Warranty



All Registered Builder, Registered Remodeler and Developer applicants must complete the remainder of the application.

All Registered Builder, Registered Remodeler, and Developer applicants must meet the following requirements:

- Have an acceptable credit report

I (We) authorize the Association to perform a check of my (our) credit record to process this application.

X _____ (Initial Here)

List the names of the principal banks or financial institutions with which you have recently placed loans _____

Please also supply names and phone numbers of your principal plumbing, lumber, electrical, contractors/suppliers, and other persons or companies who are familiar with your work and how you conduct your business (i.e. mortgage companies, drywall, concrete suppliers, etc.)

Company _____ Name _____ Phone _____

Company _____ Name _____ Phone _____

Company _____ Name _____ Phone _____

Company _____ Name _____ Phone _____

Company _____ Name _____ Phone _____

- Have two (2) HBA-GLR Registered Builder Sponsors

Name _____ Company _____

Name _____ Company _____

- Have been in the construction business for a minimum of one (1) year

Length of time in the construction business _____

If, less than one year, state previous business experience _____

Are you engaged in any other type of business? _____ Yes _____ No

If yes, state the company name and nature of your business _____

What percentage of your income is derived from residential construction/remodeling? _____

What percentage of your time is devoted to residential construction/remodeling? _____

- In what phases of residential construction have you been actively involved? Site and Plan Selection On-site Supervision Payment of Accounts Arranging Construction Financing Permanent Financing Sales and Loan Closing Purchase of Materials Contracting of Subs

List present or past trade background (i.e. carpentry, plumbing, etc.) _____

Have you ever been suspended from FHA or VA? _____ If yes, explain circumstances _____

Have you been a party to litigation, judgment or bankruptcy proceedings within the last five (5) years? _____ Yes _____ No

If yes, please explain. _____

The Registered Builder Committee reserves the right to recommend or deny approval of your application based on your previous experience and/or other factors that may indicate that you are/are not qualified to represent the Association in a professional manner.

All Registered Builder, Registered Remodeler, or Developer applicants who are accepted agree to abide by the rule and regulations of the Registered Builder Program as contained herein or as subsequently modified; abide by the HBA-GLR and NAHB Code of Ethics: and abide by the decisions of the Ethics and Mediation Committee or Registered Builder Committee.

I (We) hereby make application for Registered Builder, Registered Remodeler, or Developer membership and certify the above statements are true and correct.

I (We) agree to be governed by the Articles of Incorporation, By-Laws and Code of Ethics of the Association as long as I (We) am (are) a member. I (We) furthermore agree to promote the objectives of the Association so far as shall be in my (our) power.

I (We) also agree that when I (We) wish to withdraw, I (We) will pay all dues and indebtedness due the Association and tender resignation in writing to the Board of Directors.

I (We) agree to pay all necessary legal expenses in the event any legal action is necessary by the Home Builders Association of Greater Little Rock due to noncompliance on my part of any one of the conditions set forth herein.

I (We) further understand that in the event of my (our) certification as a Registered Builder, Registered Remodeler, or Developer member of the HBA-GLR, I (We) shall be entitled to the full use and benefit of all materials of each program applied for under my (our) own name, company name, or corporation name, use the benefits of the respective membership of the HBA-GLR.

I (We) further understand that the use of any trademark, sign, or insignia connected with the Association is a privilege exclusive to members of the Association and should I (We) for any reason resign or no longer be a member of the Association I (We) agree to return any trademarks, signs, insignias, warranties or manuals connected with membership in the Association, and further agree not to use said material in any manner whatsoever. My signature to this agreement constitutes consent for representatives of the Home Builders Association to enter onto my property and remove the insignia following five (5) days' written notice.

I _____ have read and understand the requirements of Registered Builder, Registered Remodeler, or Developer Membership.

Submit this form along with a check for \$485.

Please sign in the appropriate blank.

Signature X _____ **Title** _____ **Date** _____

Recruiter: Name _____ **Company** _____

Dues payments to the HBA-GLR are NOT deductible as charitable contributions for federal tax purposes. However, dues payments may be deductible as an "ordinary and necessary" business expense.